

**Approved**

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Sheriff Adam King

**TODAY'S DATE:** 6-12-19

**DEPARTMENT:**

X Sheriff's Office

**SIGNATURE OF DEPARTMENT HEAD:**

X *Adam King*

**REQUESTED AGENDA DATE:**

X 6-24-2019

**SPECIFIC AGENDA WORDING:**

TCOLE Contractual Training Renewal Application

**PERSON(S) TO PRESENT ITEM:**

\_\_\_\_ Sheriff Adam King \_\_\_\_\_

**SUPPORT MATERIAL: (Must enclose supporting documentation)**

**TIME:** \_\_\_\_ 1 min. \_\_\_\_

**ACTION ITEM:** \_\_\_\_ X \_\_\_\_

**WORKSHOP:** \_\_\_\_\_

(Anticipated number of minutes needed to discuss item) **CONSENT:** \_\_\_\_\_

**EXECUTIVE:** \_\_\_\_\_

**STAFF NOTICE:**

**COUNTY ATTORNEY:** \_\_\_\_ X \_\_\_\_

**ISS DEPARTMENT:** \_\_\_\_\_

**AUDITOR:** \_\_\_\_\_

**PURCHASING DEPARTMENT:** \_\_\_\_\_

**PERSONNEL:** \_\_\_\_\_

**PUBLIC WORKS:** \_\_\_\_\_

**BUDGET COORDINATOR:** \_\_\_\_\_

**OTHER:** \_\_\_\_\_

\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

**TEXAS COMMISSION ON LAW ENFORCEMENT**

6330 E. Highway 290, Suite 200

Austin, Texas 78723-1035

Phone: (512) 936-7700

<http://www.tcleose.state.tx.us>

**CONTRACTUAL TRAINING RENEWAL APPLICATION**

Commission Rule §215.1, §215.2, §215.5, §215.7, and §215.9

**Non-refundable \$1,000 fee must be included: Agency Check, Cashier's Check or Money Order (5522)**

Type of Organization			
<input checked="" type="checkbox"/> Law Enforcement Agency	<input type="checkbox"/> Alternative Delivery Trainer		
<input type="checkbox"/> Law Enforcement Association	<input type="checkbox"/> Proprietary Entity		
Agency/Organization Name: <b>Johnson County Sheriff's Office</b>			TCOLE Agency No. <b>251100</b>
Chief Administrator (individual that exercises administrative control): <b>Adam King, Sheriff</b>			
Mailing Address <b>1102 E. Kilpatrick St. #100</b>	City/State <b>Cleburne</b>	Zip Code <b>76031</b>	Phone No: <b>817-556-6058</b>
Street Address <b>1102 E. Kilpatrick St. #100</b>	City/State <b>Cleburne</b>	Zip Code <b>76031</b>	Fax No: <b>817-556-6051</b>
Training Coordinator <b>Anna Goodloe</b>	PID: <b>431785</b>	E-mail: <b>agoodloe@johnsoncountytexas.org</b>	
Does the coordinator hold an active commission instructor license/certificate? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>			Percentage of time devoted to training: <b>100%</b>
Advisory Board Chair <b>Dan Milam</b>		Email <b>dmilam@johnsoncountytexas.org</b>	
Mailing Address <b>2 N. Main St</b>	City/State <b>Cleburne</b>	Zip Code <b>76033</b>	

**An evaluation of your training program must have been conducted within the last two years of applying for a contract renewal. When was your training program last evaluated?** November 20, 2018

Category (Check box for compliance)	Commission Rule	Comply		
		Yes	No	N/A
All applications, forms, data, and documents shall be submitted electronically via TCLEDDS.	211.19(a)	<b>X</b>		

**I. FORMS AND APPLICATIONS (211.19)**

All applications, forms, data, and documents shall be submitted electronically via TCLEDDS.	211.19(a)	<b>X</b>	
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**II. Physical Site (215.2)**

1.) Adequately equipped classrooms, bathrooms, break rooms, parking areas	215.2(b)	<b>X</b>	
2.) Resources	215.2(c)(2)	<b>X</b>	
Reference library or sufficient number of computers	215.2(c)(2)(3)	<b>X</b>	
Firing range (proprietary interest in or written contract)	215.2(c)(4)	<b>X</b>	
Secure Storage	215.2(c)(4)	<b>X</b>	
First Aid	215.2(c)(4)	<b>X</b>	
Safety Rules Posted	215.2(c)(4)	<b>X</b>	

Driving range (proprietary interest in or written contract)	215.2(c)(5)	X		
Automobile available with Em. equipment	215.2(c)(5)	X		

### III. Advisory Board (215.7)

1) Establish & maintained (meet once/calendar year) <b>Attach copy of the most current Advisory Board Minutes.</b>	215.7(a)(d)	X		
2) Membership – (minimum 3 members & 1/3 public)	215.7(b)	X		
3) Resumes' for all members (regular & ex-officio) <b>Attach a copy of the most current list of Advisory Board Members and Bios.</b>	215.2(d)(6)	X		
4) Chairman elected / appointed	215.7(c)	X		
5) Minutes of all meetings (kept for at least 5 years)	215.7(e)	X		
6) Duties: Development of Curriculum	215.7(h)	X		
Discharge responsibilities	215.7(i)(1)	X		
Advise on training needs	215.5(i)(3)	X		
Advise on course – type, frequency, location	215.7(i)(4)	X		
Class attendance, pre-requisites, size, etc.	215.7(i)(5)	X		
Advise on order of preference	215.7(i)(6)	X		
Establishment of admission standards	215.7(j)	X		

### IV. Training Coordinator (215.9)

1) Valid license/certificate	215.9(a)	X		
2) Full-time paid employee	215.9(a)	X		
3) Ensure compliance with commission rules	215.9(b)(1)	X		
4) Prepare, maintain & submit reports as required:	215.9(b)(2)	X		
Training reports within 30 days of completion	215.9(b)(2)(A)	X		
Quarterly training calendars	215.9(b)(3)(D)	X		
5) Course administration & conduct:	215.9(b)(3)	X		
Appoint and supervise instructors	215.9(b)(3)(A)	X		
Maintain schedules, files and lesson plans	215.9(b)(3)(B)	X		
Enforcement of admission, attendance, retention & other standards	215.9(b)(3)(C)	X		
Secure and maintain all facilities	215.9(b)(3)(D)	X		
Control discipline and demeanor	215.9(b)(3)(E)	X		
Distribution and review of commission rules	215.9(b)(3)(F)	X		
Learning objectives distributed at the beginning of each course	215.9(b)(3)(G)	X		

I, as the Chief Administrator, or designee, attest that an assessment of the above named agency/organizations training program has been conducted and documentation of proofs of compliance are on file with the above named agency/organizations training program for Commission review.

I, as the Chief Administrator, or designee, attest that the above named agency/organizations training program meets the requirements for a Contractual Training Provider as provided in Commission Rules §215.1, §215.2, §215.5, §215.7, and §215.9.

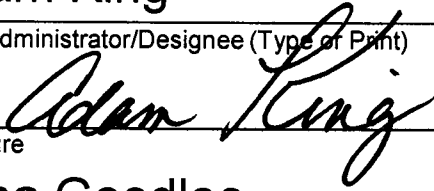
I certify that I am the Chief Administrator of the above named agency or the person designated by the chief administrator to sign this document.

I am fully aware that this application is a government document and, under penalties of perjury, I declare the foregoing information to be true and correct.

Adam King

Chief Administrator/Designee (Type or Print)

Signature



Anna Goodloe

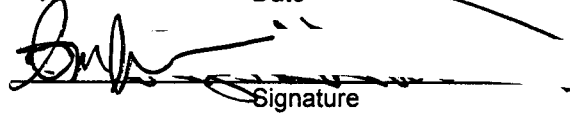
Training Coordinator (Type or Print)

Sheriff

Title

June 24 2019

Date



Signature

**Anna Goodloe**

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**From:** Chris Varady <Chris.Varady@tcole.texas.gov>  
**Sent:** Thursday, January 31, 2019 10:39 AM  
**To:** Chris Varady  
**Subject:** Training Contract Renewal  
**Attachments:** 2017 Contractual Training Renewal Application.pdf; Academy Renewal Application (Sept 2015).pdf

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

**EXTERNAL EMAIL:** Exercise caution when opening. Do not click on links or open attachments without verifying the sender's email.

My name is Chris, and I will be assisting with your training contract.  
You are receiving this email because your training contract will expire on **12/31/19**.  
Please respond to this email letting me know if your site will renew or not.  
If you are renewing, please fill out the application and mail to the address on the form, along with the required fee.  
  
If you are not the correct person, please respond to this email with the correct name and contact information.  
  
Please let me know if you have any questions!

**Chris Varady**  
Special Services Division  
Texas Commission on Law Enforcement  
512.936.7761

## Current Board Members – December 03, 2018

1. Dan Milam – Public Member  
[dmilam@johnsoncountytexas.org](mailto:dmilam@johnsoncountytexas.org)  
817-715-1375
2. Leona Yocham – LE  
[lyocham@johnsoncountytexas.org](mailto:lyocham@johnsoncountytexas.org)  
817-556-6058 Ext. 3524
3. James Novian – LE  
[jnovian@johnsoncountytexas.org](mailto:jnovian@johnsoncountytexas.org)  
817-556-6058 Ext. 3526
4. Ben Oefinger – Public Member  
[benoefinger@sbcglobal.net](mailto:benoefinger@sbcglobal.net)  
817-517-1740
5. Carla Oefinger – Public Member  
[benoefinger@sbcglobal.net](mailto:benoefinger@sbcglobal.net)  
817-517-1740

## **Johnson County Sheriff Office Training Advisory Board**

### **Meeting Minutes**

**November 19, 2018**

**3:00pm**

1. **Call to Order** – Meeting called to order at 3:00pm. Members in attendance, Dr. Anna Goodloe, Detective Leona Yocham, Detective James Novian and IT Director Dan Milam.
2. **Approve Minutes from 2016**
  - a. Motion to approve made by James Novian
  - b. Seconded by Leona Yocham
  - c. Vote 4 in favor, 0 against.
3. **Training in 2017-2018**
  - a. Dr Anna Goodloe covered classes given in 2017 total number of training hours was 679. Training hours for 2018 was a total of 1102 hours.
  - b. FTO course.
  - c. Mental Health Officer course
  - d. Courtroom security course.
4. **Training in 2019**
  - a. Dr Anna Goodloe covered upcoming classes for 2019.
    - i. De-escalation techniques scheduled
    - ii. CIT scheduled (Sandra Bland)
    - iii. CITP scheduled
    - iv. Regular classes for mandated, less than lethal and intermediate.
5. **Training Advisory Board**
  - a. Dr Goodloe mentioned changes made to advisory board with change of new Sheriff. Several members have been removed and board size has been reduced to three members. Leona Yocham, James Novian and Dan Milam.
  - b. New members must be trained within one year.
  - c. Eligibility forms completed.
6. **Firearms Qualifications**
  - a. Scheduled for Spring and Fall of 2019.
  - b. Needs to be better organized.
7. **Nuvola**
  - a. Classes are advertised on Nuvola.
  - b. 1200 registered users.
8. **Burleson PD**

- a. They have rotated staff; Sergeant Bob Sherman has been moved to SRO. The incoming training sergeant doesn't share the same passion for training that Sgt. Bob Sherman does so I expect training hours with Burlison PD to decline.

**9. Navarro College Police Academy**

- a. Cancelled in 2018. No plans to collaborate with them in the future.

**10. Police One**

- a. Cancelled in 2018.

**11. Meeting – Schedule**

- a. Next meeting to be held in May 7, 2019.

**12. Adjourn**

- a. Motion to adjourn made by James Novian at 3:28pm.
- b. Seconded by Leona Yocham.
- c. Vote 4 in favor, 0 against.



### **Ben M. Oefinger – Age 76**

- Graduated from South Oak Cliff High School in 1961.
- Attended & graduated from Southwestern University in Georgetown in 1965 with double major in Latin & World History.
- Came to Cleburne High School to teach Latin & World History in September 1965.
- Taught school for 19 years. Went to Tarleton State University & obtained Master's Degree & Mid-Management Certification to become a principal.
- Was Vice Principal in charge of Academics for 5 years & Vice Principal in charge of Discipline for another 5 years. Was then made Principal of the Sixth-grade building & remained there for 4 years. Bladder cancer forced my retirement in 1996.
- Became a Master Gardener & began teaching Sunday School.
- Served as President of the Master Gardener Association
- Served on the Library Board as President
- Served on the Museum Board as President
- Served on the Park Board as President
- Served on the 4B Board for 3 + years
- Member of the Speaker's Bureau in Master Gardeners & went all over the state presenting talks on gardening
- Served on the ordinance review committee for the city of Cleburne
- Current Chairman of the ARB Board
- Carla & I were man & woman of the year for the Cleburne Times Review

**Carla Oefinger - Age 72**

- Ben & I have 1 son, Jason & 4 grandchildren
- Born & reared in Cleburne, Texas
- Associate degree from Hill College
- Worked in the District Clerk's Office (Johnson County) for 8 years
- Worked as an aide in the Cleburne Independent School District for 14 years
- Worked as an Administrative Assistant at Hill College for 14 years
- Member of Saint Mark United Methodist Church-Cleburne
- Was on the 4B Board for one year (Cleburne)
- Secretary for two years on the Cleburne Christian Business Club
- Served on an ordinance review committee for city of Cleburne
- Member of a book club for the past year & one-half

**Dan Milam**  
**908 Greenwood Drive**  
**Burleson, Texas 76028**  
**817-715-1375**  
**dan.milam@att.net**

Seasoned technical leader and Veteran of the US Coast Guard with over 25 years troubleshooting multiple hardware and software systems. This includes design, develop, test, and evaluate integrated systems for managing industrial production processes including human work factors, quality control, inventory control, logistics and material flow, cost analysis, and production coordination.

## **PROFESSIONAL EXPERIENCE**

**Johnson County, Information Technology Cleburne, Texas**  
IT Director

**July 2010 - Present**

Totally transformed the Information Technology Department from an embarrassing newspaper headline to one of the most respected Information Technology Departments in the Region.

Designed and implemented a helpdesk for Johnson County Information Technology.

Designed and implemented a Disaster Recovery Site for Johnson County.

Established policies, procedures and standardized all areas of the Information Technology Department.

Reviewed over 40 contracts. This resulted in reducing annual spending by over \$250,000. Three examples are;

AT&T Data Circuits	\$67,260.00
McAfee	\$33,243.00
Cisco	\$54,000.00

Formed a team to review, select and implement a County wide jail, clerk, prosecutor and court software package. This includes four Justice of the Peace courts, two County Courts of Law and three District Courts.

Formed a team to review, select and implement a regional law enforcement software package that coordinates LE efforts between the cities of Johnson County.

**Chemical Lime, Information Technology, Fort Worth, Texas**  
**The world's leading producer of Lime and Dolomite.**

**February 1997- February 2010**

Manufacturing IT Manager  
IT Operations Manager  
Business Services Manager  
Network Administrator

January 2006-February 2010  
June 2001-January 2006  
March 1999-June 2001  
February 1997-March 1999

Established a Manufacturing Information Technology Support department for North America serving 47 production plants. Developed technology strategy and industrial roadmap based on corporate business priorities. Increased focus on standardization by constructing a high-performance manufacturing environment. Created nationwide support for all technology, leveraging all assets in contract negotiations. Used root cause analysis, business process mapping and SPC analysis to reduce technology caused plant outages. Created standard operating procedures with problem resolution directives. Reduced spending on manufacturing technology by optimizing unused or improperly used assets. Developed expert knowledge in our industry and techniques to convey knowledge to others.

- Researched, selected and implemented JWS shipping system for the Sand and Gravel business in California that reduced truck load time from 60-90 minutes to less than 15 minutes. As a direct result of this installation, Chemical Lime was awarded a three year contract worth approximately \$6M to deliver sand and gravel to the Monterrey Peninsula. This project was instrumental in developing the Manufacturing IT department. It extended the IT department further into Chemical Lime and reinforced our position as solution providers and business partners.
- Coordinated Process and Automation Engineers in the creation of a corporate wide, consolidated, automation system that standardized and modernized all Allen Bradley PLC hardware, Wonderware software, standards and processes. The process has significantly reduced spending but more importantly reduced the man-hours required to accomplish everyday tasks that were unorganized and chaotic. Everyone is on the same page, so to speak, and functioning as a team.

As IT Operations Manager, directed the planning and implementation of additions, deletions and major modifications to the supporting infrastructure corporate-wide. This included coordination of all corporate help desk activities. Helped decide, in conjunction with leadership, which software and hardware products and other equipment are most suited for use within Chemical Lime.

- Served as key participant in team meetings, often as focal point of the department. Confronted issues openly and quickly, effectively communicating relevant IT-related information to superiors and peers. Handled difficult personnel situations directly but tactfully, using personal experience, HR advice, and respect for the individual.
- Ensured that appropriate department resources were monitoring, analyzing and evaluating performance and working on resolution of problems. Assisted with IT staffing and budgeting projections on a corporate-wide basis. Challenged others to develop as leaders while clarifying roles and responsibilities. This included mentoring peers and managers, formally or informally.
- Earned Achievement Award from CEO for reducing telecommunications cost by \$500,000 annually. Designed and implemented Telecommunications cost reductions by auditing incoming invoices, eliminating unneeded data and phone lines across the United States. Signed national contract for local and long distance contract.
- Designed and implemented a plan to reduce ERP server downtime by improving fault tolerance and disaster recovery methods. Server downtime for Q3 2001 was over 40 hours. By Q1 2002, server downtime had been reduced to less than one hour and continues to be less than one hour per quarter.

**Pilgrim's Pride Corporation, Network Administrator December 1995-February 1997**

Individually served as Network Administrator and PC Technician for a 50 user Novell 3.12 Token Ring Network. Provided on-site end-user support and training for all users.

**Microsoft Corporation, Software Support Engineer Training August 1995-December 1995**

Training provided by Microsoft's World Wide Training Staff and included Micro-computer Architecture, PC Architecture, MS-DOS Architecture, Network Architecture, Windows 3.1x support, Windows 95 support, Access 2.0 and 7.0 support and Visual Basic for Applications. They also provided several classes and exercises on providing end user support. This training proved to be an invaluable compliment to my experience. Microsoft Certified Professional in MS Access.

**US Coast Guard - Computer Specialist GS-334-09 February 1991-August 1995**

Served as System Administrator for a Prime Computer System, UNISYS Computer System, Automated Storage and Retrieval Carousel System and Defense Automated Messaging Exchange System and Oracle RDBMS. Served as staff programmer developing and modifying detailed and logical code. Managed and maintained Ethernet networks, Windows NT and Novell servers.

**US Coast Guard - Active Duty, Electronics Technician August 1985-February 1991**

Successfully completed over 900 hours of Electronic Training.

**EDUCATION AND TRAINING**

American InterContinental University June 2005 - Bachelor Degree, Business Administration  
SMU Cox School of Business – Management Training February 2001

**SAP**

Material Management Buyer (MM) March 2004  
Material Management Inventory Control (MM) April 2004

**Business Enterprise Mapping**

Power of Process Mapping November 2007  
Process Mapping using Visio April 2008  
Mastery of Process Mapping August 2008

**PMI**

Front End Loading Refresher April 2008  
Fundamentals Refresher July 2009

**Donald J Wheeler**

Understanding Statistical Process Control December 2008

# Biography – Detective James Novian

In December 2005, James Novian began working at the Johnson County Sheriff's and was assigned to the Patrol Division. A year later, he was promoted to Field Training Officer and Officer in Charge. His duties were to train incoming deputies and assess their ability to learn. In the absence of a Corporal or Sergeant, he was the supervising Deputy over the patrol shift.

In 2007, he along with another Deputy, became the founding members of the Commercial Vehicle Enforcement Unit. He obtained dual certifications in the Commercial Vehicle Enforcement field: (1) Department of Public Safety and (2) Denton County Sheriff's Office. He maintained the daily, monthly, and yearly statistics for this unit. He remained in the C.V.E. Unit until he was promoted to Detective assigned to the Criminal Investigation's Division.

In 2012, He was promoted to Detective and assigned to a newly formed Fraud/ Financial Crimes position in C.I.D., where he created new forms and procedures that streamlined the way a fraud/financial case was filed. He obtained his Special Investigator, Mental Health Peace Officer, Auto Theft Investigator, and Instructor Certificates. He holds an Advanced Peace Officer's License.

Attending the 2012 Annual Sheriff's Awards Banquet, Detective Novian was honored and graciously accepted the "Deputy of the Year" award. Due to his dedication and high regard to serving the community, his peers and supervisor voted for him to receive it.

With Detective Novian's eagerness to learn, in 2015 he transitioned from C.I.D. Fraud/Identity Theft to Property Crimes position. Detective Novian obtained his Basic Instructor Proficiency in September of 2015.

In 2016, Detective Novian transitioned into crimes against persons where he investigated sexual assaults, homicides, assaults, and harassment cases.

Detective Novian was a founding member of the Johnson County Sheriff's Association which was founded in July of 2016. Detective Novian was elected as the Sheriff's Association President in 2016 and still holds that position presently.

In 2017, Detective took over the sex offender compliance unit and upgraded the filing system from paper files to electronic files. Detective Novian remained in that position until 2018 when he transitioned into the Crimes Against Children unit, where he is currently assigned.

Detective Novian obtained his Advanced Instructor Proficiency in June of 2018.

## Instructor Biographical Resume

<b>Last Name:</b>	Yocham	<b>First Name:</b>	Leona					
<b>Mailing Address:</b>	P.O. Box 843	<b>City:</b>	Cleburne	<b>State:</b>	TX	<b>Zip:</b>	76033	
<b>Phone:</b>	817-343-6688	<b>Email:</b>	llyocham_cops@yahoo.com					
<b>Email:</b>								
<b>Licenses:</b>	<input checked="" type="checkbox"/> Peace Officer <input type="checkbox"/> Jailer <input type="checkbox"/> Telecommunicator		<b>PID#:</b>	109078				
<b>Agency:</b>	Johnson County Sheriffs Office		<b>Title:</b>	Detective				
<b>Total Years' Experience (Include LEO/Telecommunicator/Jail):</b>						23		
<b>Instructor Certificates:</b>						Check below		
<input checked="" type="checkbox"/> TCOLE Instructor License or Certificate <input checked="" type="checkbox"/> Basic <input type="checkbox"/> Advanced <input type="checkbox"/> Firearm Instructor <input type="checkbox"/> Taser Instructor <input type="checkbox"/> OC Spray Less-lethal Instructor <input type="checkbox"/> Baton Instructor <input type="checkbox"/> Defensive Tactics Instructor <input type="checkbox"/> NFDD Instructor <input type="checkbox"/> ALERRT Instructor <input type="checkbox"/> Basic First Aid Instructor <input type="checkbox"/> SABA/IFAK Medic Instructor			<input type="checkbox"/> Crisis Intervention Instructor <input type="checkbox"/> Citizen Interaction Instructor <input type="checkbox"/> Mental Health Peace Officer Instructor <input type="checkbox"/> Cultural Diversity Instructor <input type="checkbox"/> SFST Instructor <input type="checkbox"/> Spanish Instructor <input type="checkbox"/> SAFVIC Instructor <input type="checkbox"/> K9 Handler Instructor <input type="checkbox"/> Mobile Video Instructor <input type="checkbox"/> Arson Instructor			<input type="checkbox"/> Traffic Investigation Instructor <input type="checkbox"/> Ethics Instructor <input type="checkbox"/> Computer Crimes Instructor <input type="checkbox"/> Jail / Confinement Instructor <input type="checkbox"/> 9-1-1 Instructor <input type="checkbox"/> Telecommunication Instructor <input type="checkbox"/> TDD/TTY Instructor <input type="checkbox"/> Other: _____ <input type="checkbox"/> Other: _____		
<b>Higher Education Degree:</b>		<input type="checkbox"/> Associate Degree <input type="checkbox"/> Bachelor Degree <input type="checkbox"/> Master's Degree <input type="checkbox"/> Doctorate						
<b>BIO / Subject Matter Expertise: Explain what course you are qualified to teach and why you are qualified? (training &amp; experience)</b>								
I teach the Intermediate Crimes Against Children. I have about 15 years of background and training investigating Crimes Against Children and Sex Crimes. I have attended hundreds of hours dedicated to recognizing injuries, understanding medical terminology, sexual pedophilia and interviewing suspects of these specific criminal offenses.								

As the instructor submitting this document and all necessary attachments, I am certifying, subject to criminal penalty, that the contents of this official government document are true and correct.

*Leona Yocham*  
 Instructor Signature

11/27/2018  
 Date

As the training coordinator, I am certifying, subject to criminal penalty, that this official government document and required attachments have been reviewed for compliance with TCOLE rules and that the instructor meets the qualifications to teach the designated course(s).

*[Signature]*  
 Coordinator Signature

11/27/18  
 Date

# Leona Yocham

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Education            1994 Tarleton State University  
                          Basic Police Academy  
                          March 1995 TCLEOSE Basic License

Work History        March 2007 to Present  
                          Johnson County Sheriff's Office  
                          1102 E. Kilpatrick, Cleburne, TX 76033  
                          817-556-6058  
                          Currently supervising the sex offender compliance and  
                          verification unit.

- Assigned to the Property Crimes Division
- Assisted in Major Case
- Currently assigned to the Crimes Against Children  
Division and the Children's Advocacy Center
- Certified as a Licensed Forensic Hypnotist
- Specialized Training in Child Abuse  
Prevention/Investigations by Dr. Joe Sullivan
- FBI Training in CARD- Child Abduction Rapid  
Deployment
- ALERRT – Advanced Law Enforcement Rapid  
Response Training
- Currently hold the Rank of Corporal

April 2005 to July 2006  
CPI International  
(Civilian Police International)  
Lansdowne, Virginia

- UNMIK-Civilian Police
- Assigned to Mitrovica Patrol Unit
- Transferred to MHQ- Administrative Assistant

- **Fulfilled 12 month contract, extended 3 months**



December 2001 to March 2005

Rio Vista Police Department

303 Texas Highway 174, Rio Vista, TX 76093

817-373-2600

- Assigned to the Rio Vista ISD as the School Resource Officer, working with school administrators, parents, and community.
- Developed anti-bullying programs, anti-drinking and driving and general police practices within the school district.
- Worked directly under the Chief of Police

March 1999 to December 2001

PPI Yocham & Associate

Private Investigator

10 N. Caddo, Cleburne, TX 76031

- Self-employed Private Investigator
- Served Civil Process
- Investigations related to Criminal, Civil and Domestic Relations cases

March 1995 to March 1999

Johnson County Sheriff's Office

1102 E. Kilpatrick, Cleburne, TX 76031

817-556-6058

- Bailiff for the Honorable Judge Wayne Bridewell 249<sup>th</sup> district Court
- Transferred to the Transport Division, responsible for the safe transport of inmates all over the State of Texas, including Death Row.
- Promoted to Patrol Division
- Field Training Officer
- Promoted to Criminal Investigations, general assignments.
- 1997 Served on the newly developed Children's

Advocacy Center, and re-assigned to Crimes  
Against Children Unit

□ Certified Mental Health Officer

**References**

Bob Alford, Sheriff  
Johnson County Sheriff Office  
1102 E. Kilpatrick, Cleburne TX. 76033  
817-556-6058

Troy Fuller, Captain  
Johnson County Sheriff Office  
1102 E. Kilpatrick, Cleburne TX. 76033  
817-556-6058

Gordon Burrows  
250 Jack Spires Rd  
Cochran, GA 31014  
478-559-0161

Debra Randles  
200 The Falls Blvd  
Covington, GA. 30016  
770 655-3484

**Accreditations**

1995 Basic Peace Officer License 2004  
Intermediate Peace Officer License  
2004 Special Investigators License  
2009 Advanced Peace Officer License  
2013 Investigative Hypnotist License

Professional  
experience

1996 Field Training Officer

1997 Served on Board of the Children's Advocacy  
Center, also assigned as an Investigator.

2001 Certified Mental Health Officer

2004 Certified Child Abuse and Domestic Violence  
Investigator

2006 UNMIK : 15 month Mission In Kosovo, stationed  
in Mitrovica

2009/2013 ALERRT special training

Over 1300 hours in special and mandatory training.

Assigned to the Crimes Against Children and Sex Crimes  
Division. Currently supervising the Sex Offender  
compliance and verification unit.